



*INSTITUTE OF*  
***HOLISTIC HEALTH CAREERS***  
*Educating Wellness Professionals*

# **Institute of Holistic Health Careers Course Overview & Detailed Monthly Schedule 2011-2013**

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**www.holistichealthcareers.com**  
**614- 299-9438**

## **HHP Terms**

<u>Year</u>	<u>Term</u>	<u>Registration Deadline</u>
2012	Term II Jan – April	November 10 <sup>th</sup> , 2011
	Term III May – Aug	March 10 <sup>th</sup> , 2012
	Term IV Sept – Dec	July 10 <sup>th</sup> , 2012
2013	Term V Jan – April	November 10 <sup>th</sup> , 2012
	Term I May – Aug	March 10 <sup>th</sup> , 2013
	Term II Sept – Dec	July 10 <sup>th</sup> , 2013
2014	Term III Jan – April	November 10 <sup>th</sup> , 2013
	Term IV May – Aug	March 10 <sup>th</sup> , 2014
	Term V Sept – Dec	July 10 <sup>th</sup> , 2014

# **Administrative & Faculty Contact Information**

## **Administrative**

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*Specialty Make-up classes*

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*\*For Specific Class questions, contact appropriate faculty member or coordinator*

*\*For Administrative or Financial questions, contact Angela Perkins (or office staff)*

*\*For Course Scheduling, contact Student Liaison Letitia Bunge*

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### **Calendar**

Detailed monthly schedule with all dates & times for all classes, teleconferences, guideds, & clinicals

# **Part A**

## **Course Overview**

**General Classes & HHP Courses**

# **Associate Polarity Practitioner Training** (APP)

## **Cleveland**

## **Columbus**

### **2012**

Orientation:	Mar 23, 2012
Level I:	Mar 24-25, 2012
Level I Make-Up:	Apr 13, 2012
Level II:	Apr 14-15, 2012
Level III:	May 19-20, 2012
Level IV:	June 15-17, 2012

### **2012**

Orientation:	Sept 14, 2012
Level I:	Sept 15-16, 2012
Level I Make-up:	Oct 5, 2012
Level II:	Oct 6-7, 2012
Level III:	Nov 10-11, 2012
Level IV:	Dec 7-9, 2012

\*APP will be held in Cleveland in the Spring and Columbus in the Fall every year

\*Level I Makeup always be Friday 2:00 pm -8:00 pm before level II

\*Class times include registration

#### \*Class Schedule

Orientation	5:00pm - 7:30pm	
Saturday	8:00am - 6:00pm	
Sunday	8:00am - 5:00pm	
Friday	2:00pm - 8:00pm	(Make-Up & Level IV only)

#### \*Guideds:

Will always be held the Monday following the class from 5:00pm-9:00pm

Arrive:	5:00pm
Set-up:	5:00pm – 5:30pm
Client 1:	5:30pm – 6:30pm
Client 2:	6:30pm – 7:30pm
Client 3:	7:30pm – 8:30pm
Review:	8:30pm – 9:00pm

#### \*Dress Code for Guideds:

White button-down shirt or turtleneck, black pants and name tag

\*Students will be contacted each month between levels by phone to check on their progress

\*APP Class is Nationally Registered by the American Polarity Therapy Association.

Completion of all in-class hours, all clinical, practice, personal sessions, homework and payoff of tuition is required to activate your registration.

\*APTA (American Polarity Therapy Association) Membership is required before Level IV.

[www.polaritytherapy.org](http://www.polaritytherapy.org) 336-574-1121

**Faculty:** Cleveland – Echo Wright, Carol Murphy, Vicki Kuhns  
Columbus – Shila Wilson, Mary Jo Ruggieri, Letitia Bunge, Paul Johnson

**Advanced Cranial Sacral**  
(ADV Cranial)

**Cleveland**

**2012**

HHP 107A-B: Jan 7-8, 2012  
HHP 107C-D: Feb 4-5, 2012  
HHP 107E-F: Mar 3-4, 2012

\*Adv Cranio will be held in Cleveland in the Winter every year

\*Class times include registration

\*Class Schedule

Saturday 8:00am – 6:00pm  
Sunday 8:00am – 5:00pm

\*Faculty: Tracy Troendly

**Science of Aromatherapy**  
(Aroma)

**Columbus/Cleveland TBA**

**2012**

Orientation: June 21, 2012  
HHP 110A-B-C: June 22-24, 2012  
HHP 110D-E-F: June 29-July 1, 2012

\*Aroma will be held in the Summer every year

\*Class times include registration

\*Class Schedule

Thursday 6:30pm - 8:30pm  
Friday 8:30am – 6:00pm  
Saturday 8:30am – 6:00pm  
Sunday 8:30am – 6:00pm

\*Faculty: Katerina Papakonstantinou, Aromatherapy Master, Greece

**Educational Reiki**  
(Reiki)

**Columbus**

**Cleveland**

**2012**

**2012**

Level I-II: Mar 7, 2012  
Mar 14, 2012  
Mar 21, 2012  
Mar 28, 2012

Level I: Aug 1, 2012  
Aug 8, 2012  
Aug 15, 2012  
Aug 22, 2012

Advanced: May 2, 2012  
May 9, 2012  
May 16, 2012  
May 23, 2012

Advanced: Oct 3, 2012  
Oct 10, 2012  
Oct 17, 2012  
Oct 24, 2012

Master: July 11, 2012  
July 18, 2012  
July 25, 2012  
Aug 1, 2012

Master: Jan 2, 2013  
Jan 9, 2013  
Jan 16, 2013  
Jan 23, 2013

\*Class Schedule

Wednesday 5:00pm - 5:30pm      Registration  
5:30pm - 9:30pm                      Class

\*There is a Reiki Share between each level – check calendar for exact dates

\***Columbus Faculty:** Irina Tatarintseva, MA, RPP, RPE  
**Cleveland Faculty:** Carol Murphy, LMT, APP, CER, RMT

# **Elemental Reflexology**

(ER)

## **Cleveland**

## **Columbus**

### **2012**

Level I:	Jan 21-22, 2012
Level I Make up:	Feb 24, 2012
Level II:	Feb 25-26, 2012
Level III:	Mar 17-18, 2012
Level IV:	Apr 20-21, 2012

### **2012**

Level I:	June 23-24, 2012
Level I Make up:	July 13, 2012
Level II:	July 14-15, 2012
Level III:	Aug 4-5, 2012
Level IV:	Sept 22-23, 2012

### **2013**

Level I:	Jan 5-6, 2013
Level I Make up:	Feb 1, 2013
Level II:	Feb 2-3, 2013
Level III:	March 2-3, 2013
Level IV:	April 6-7, 2013

\*ER will be held in Cleveland in the Summer and Columbus in the Winter every year

\*Level I Makeup always be Friday 2:00 pm -8:00 pm before level II

\*Class times include registration

#### \*Class Schedule

Saturday	8:00am – 5:30pm
Sunday	8:00am - 5:30pm
Friday Regular	9:00am - 5:00pm
Friday Make-up	2:00pm - 8:00pm

#### \*Clinicals:

See Calendar for Guided Clinical Dates

Arrive:	5:30pm
Set-up:	5:30pm – 6:00pm
Client 1:	6:00pm – 7:00pm
Client 2:	7:00pm – 8:00pm
Review:	8:00pm – 9:00pm

#### \*Dress Code for Clinicals:

White button-down shirt or turtleneck, black pants and name tag

#### \*Teleconference Calls

There will be three required teleconferences; one each between levels 8:00pm - 9:00pm  
Check calendar for exact dates

\*ER is a certificate certification requiring all in class hours, teleconference calls, personal sessions, clinicals and practice sessions be completed before diploma is awarded

**Faculty:** Judy Tancinco, Mary Jo Ruggieri, Charoula Dontopoulos,  
Sally Collamore, Paul Johnson, Vicki Kuhns, Carol Murphy, Letitia Bunge

# ***Energetic Systems Integration*** (ESI)

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## ***Cleveland***

**2012**

Level A,B,C: July 20-22, 2012  
Level D,E,F: Aug 24-26, 2012

\*ESI will be held once a year in the Summer

\*Class times include registration

\*Class Schedule

Friday 1:00pm - 8:00pm  
Saturday 8:30am - 6:00pm  
Sunday 8:30am - 5:00pm

\***Faculty:** Echo Wright, RPP

## ***Herbal Education*** (Herbs)

### ***Cleveland***

### ***Columbus***

**2011/2012**

**2012**

Level I: Dec 2-4, 2011  
Level II: Jan 20-22, 2012  
Level III: Feb 17-19, 2012

Level I: Apr 27-29, 2012  
Level II: July 13-15, 2012  
Level III: Aug 17-19, 2012

\*Herbs will be held in Cleveland in the Winter and Columbus in the Spring/Summer every year

\*Class times include registration

\*Class Schedule

Friday 2:00pm - 8:00pm  
Saturday 8:30am - 6:00pm  
Sunday 8:30am - 5:00pm

\*Teleconference Calls

There will be two required teleconferences; one each between levels 8:00pm - 9:15pm

\***Faculty:** Charoula Dontopolous Head faculty, BA, RPP, RPE  
Cynthia Taylor Assistant faculty, LMT

# **Holistic Wellness Approach**

## **2012**

Level I & II: May 4-6, 2012

Level III & IV: Nov 2-4, 2012

## **2013**

Level I & II: May 3-5, 2013

Level III & IV: Nov 15-17, 2013

\*Both retreats (Spring & Fall) are required. Retreat always held in May and November.

\*Travel, lodging and food to be paid by student. Food is prepared by students.

### \*Class Schedule

Friday	9:00am 10:00am – 9:00pm	Registration Class
Saturday	6:30am – 7:30am 8:30am – 9:00pm	Yoga Class
Sunday	6:30am – 7:30am 8:30am – 4:00pm 4:30pm	Yoga Class Conclusion

\*Course includes over 100 hours of combined coursework. Hours breakdown as follows:  
Detox 30hrs, Live Foods 70hrs, Lymphatic 8hrs, Energetic Foods 8hrs, Anatomy 8hrs

\***Faculty:** Mary Jo Ruggieri, Charoula Dontopoulos and Special Guests

# **Homeopathy**

## **Cleveland**

### **2012**

HHP 101A-C:	July 27-29, 2012
HHP101D-F:	Aug 17-19, 2012
HHP101G-I:	Sept 14-16, 2012

\*Homeopathy will always be held in the Summer/Fall once per year

\*Class times include registration

\*Class Schedule

Friday	2:00pm – 8:00pm
Saturday	8:30am – 6:00pm
Sunday	8:30am – 5:00pm

\*Homeopathic kits available

\*Personal Sessions with Damon held on Mondays after class

\***Faculty:** Damon Fazio, ND, LMT, RPP, RPE

## **Relaxation Massage**

(RM)

### **Cleveland**

### **Columbus**

#### **2012**

Level I:	Mar 30-April 1, 2012
Level II:	Apr 27-29, 2012

#### **2012**

Level I:	June 29-July 1, 2012
Level II:	July 27-29, 2012

\*Relaxation Massage is an independent State Certified course

\*Class times include registration

\*Class Schedule:

Friday	6:00pm - 9:00pm
Saturday	8:00am - 6:00pm
Sunday	8:00am - 6:00pm

\*Additional Fees apply for city licensure & fingerprinting

\*Information & fingerprinting will take place in class

\***This class is NOT part of the HHP program**

\***Faculty:** Carol Murphy, LMT, APP, CER, RMT, Cynthia Taylor, LMT

# **HHP Ethics and Supervision**

(HHP Ethics)

## **Cleveland**

## **Columbus**

### **2012**

Level I: Mar 20, 2012  
Level II: May 17, 2012  
Level III: June 14, 2012

### **2012**

Level I: Mar 31, 2012  
Level II: Apr 13, 2012  
Level III: May 31, 2012

\*Ethics and Supervision Classes are certified hours for all HHPs

\*Class Schedule

6:00pm – 9:00pm if held on a weekday  
10:00am – 1:00pm if held on a weekend

***Special: Friday September 30<sup>th</sup> – Cleveland Class is 3:30pm – 9:30pm  
At the Cleveland OFFICE (not the campus)***

\***Faculty:** Mary Jo Ruggieri, PhD, RPP, HHP

## **HHP Pathology**

(Pathology)

### **Teleconferences**

### **2012**

Class 1: Feb 7, 2012  
Class 2: Apr 17, 2012  
Class 3: June 12, 2012  
Class 4: Aug 28, 2012  
Class 5: Oct 30, 2012  
Class 6: Dec 18, 2012

\*All six (6) classes are required and will be held on Tuesday evenings by teleconference  
8:00pm – 10:00pm

\*Specific book purchase required

\*Pathology courses are an extension of Anatomy courses. HHP students must complete Orthodox anatomy one(1) through nine(9) BEFORE beginning Pathology.

\***Faculty:** Diane C Manos, MD, RPP

**HHP Traditional Chinese Medicine**  
(TCM)

**Cleveland**

**2012**

Level I: Sept 28-30, 2012  
Level II: Oct 26-28, 2012  
Level III: Dec 14-16, 2012

\*Class times include registration

\*Class Schedule

Friday 5:00pm-8:00pm  
Saturday 8:00am-6:00pm  
Sunday 9:00am-5:00pm

\***Faculty:** Michael Frost, ND, PhD, APP, LMT

**HHP Expert Calls**  
**Teleconferences**

**2012**

Call 1: Jan 10, 2012  
Call 2: Feb 23, 2012  
Call 3: Mar 15, 2012  
Call 4: Apr 12, 2012  
Call 5: May 10, 2012  
Call 6: June 7, 2012  
Call 7: July 12, 2012  
Call 8: Aug 16, 2012  
Call 9: Sep 13, 2012  
Call 10: Oct 18, 2012

\*These classes / calls will always be held on a weeknight from 8:00pm – 10:00pm via teleconference once per month

\*All ten calls plus pre-call assignments and post-call homework are required to receive full credit for this course.

\*Students must complete 50% of the HHP program before participating in these calls

\*Pre-call assignments are due via email to teleconference monitor on the day BEFORE the call between the hours of 6:00am and 6:00pm. Early and/or late submissions will not be accepted

\*Post-Call homework is due via website on the two(2) weeks after the call at 6:00pm. Late submissions will not be accepted. **Check the course calendar for post-call homework due dates (PCH due).**

## **Part B**

# **RPP Courses/HHP Required for RPP Anatomy Theory**

# **Registered Polarity Practitioner**

(RPP)

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## **Columbus**

**2011/2012**

July 22, 2011	T1 Orientation	5:00pm - 8:00pm
July 23, 2011	RPP 102:	Advanced Chakra Work I
July 24, 2011	RPP 104:	Advanced Chakra Work II
Aug 20, 2011	RPP 101:	Advanced Air Principles I
Aug 21, 2011	RPP 103:	Advanced Air Principles II
Sept 24, 2011	RPP 201:	Advanced Fire Principles I
Sept 25, 2011	RPP 202:	Advanced Fire Principles II
Oct 22, 2011	RPP 203:	Energetic Evaluation I
Oct 23, 2011	RPP 204:	Energetic Evaluation II
Nov 5, 2011	RPP 301:	Advanced Ether Principles
Nov 6, 2011	RPP 302:	Biodyn. CranioSacral Bal. I / Communication I
Dec 10, 2011	RPP 303:	Biodyn. CranioSacral Bal. II / Communication II
Dec 11, 2011	RPP 304:	Biodyn. CranioSacral Bal. III / Communication III
Jan 14, 2012	RPP 401	Advanced Water & Earth Principles I
Jan 15, 2012	RPP 402	Advanced Water & Earth Principles II
Feb 11, 2012	RPP 403	Energetic Food Awareness
Feb 12, 2012	RPP 404	Energetic Food Awareness II / Communication IV
Mar 9, 2012	RPP 502:	Process Oriented Polarity I
Mar 10, 2012	RPP 503:	Process Oriented Polarity II
Mar 11, 2012	RPP 504:	Process Oriented Polarity III – Energy Tracing
Apr 14, 2012	RPP 501:	Advanced Water-Earth / Spinal Harmonics
Apr 15, 2012	RPP 601:	6 Pointed Star
May 18, 2012	RPP 803:	Communication
May 19, 2012	RPP 803:	Communication
May 20, 2012	RPP 804:	Communication

June 9, 2012	RPP 701:	Energetic Structural Integration I - Sacrum & Back Balances
June 10, 2012	RPP 702:	Energetic Food Awareness III
July 8, 2012	RPP 704:	Energetic Polarity Systems Integration™ I & II – Liver Lover & Breath of Life
Aug 11, 2012	RPP 801:	Energetic Structural Integration™ II-IV: Polarity Feet, Knee, & Carpal Tunnel Balances
Aug 12, 2012	RPP 802:	Energetics of Cancer & Complementary Healing / Herbs for Cancer
Sept 7, 2012	RPP 602:	Energy Evaluation III, IV & V
Sept 8, 2012	RPP 603:	
Sept 9, 2012	RPP 604:	
Oct 12, 2012	RPP 901:	Energetic Structural Integration™ V: Elemental Reflexology
Oct 13, 2012	RPP 902:	Energetic Polarity Systems Integration™ III : Polarity Lymphatic Balance / Auto-Immune Balances, Herbal Education III
Oct 14, 2012	RPP 903:	Marketing and Positive Business Practices I-II
Nov 30, 2012	RPP 1001:	Practicum / Anatomy test
Dec 1, 2012	RPP 1002:	Written Evaluation
Dec 2, 2012	RPP 1003:	Credentials, Transcripts and Graduation

**\*Next Round Begins**

Jan 11, 2013	Orientation (6:00 PM to 8:00 PM)
Jan 12, 2013	RPP 101: Advanced Air Principles I
Jan 13, 2013	RPP 102: Advanced Chakra Work I

## **Columbus**

2011/2012

July23, 2011	RPP 102:	Advanced Chakra Work I
July 24, 2011	RPP 104:	Advanced Chakra Work II
Oct 22, 2011	RPP 203:	Energetic Evaluation I
Oct 23, 2011	RPP 204:	Energetic Evaluation II
Nov 06, 2011	RPP 302:	Biodyn. CranioSacral Bal. I / Communication I
Dec 10, 2011	RPP 303:	Biodyn. CranioSacral Bal. II / Communication II
Dec 11, 2011	RPP 304:	Biodyn. CranioSacral Bal. III / Communication
Feb 11, 2012	RPP 403	Energetic Food Awareness
Feb 12, 2012	RPP 404	Energetic Food AwarenessII / Communication IV
Mar 9, 2012	RPP 502:	Process Oriented Polarity I
Mar 10, 2012	RPP 503:	Process Oriented Polarity II
Mar 11, 2012	RPP 504:	Process Oriented Polarity III
May 18, 2012	RPP 803:	Communication
May 19, 2012	RPP 803:	
May 20, 2012	RPP 804:	
June 10, 2012	RPP 702:	Energetic Food Awareness III
Aug 12, 2012	RPP 802:	Energetics of Cancer & Complementary Healing / Herbals for Cancer
Sept 7, 2012	RPP 602	Energy Evaluation III, IV & V
Sept 8, 2012	RPP 603:	
Sept 9, 2012	RPP 604:	
Oct 13, 2012	RPP 902:	Energetic Polarity Systems Integration™ III : Polarity Lymphatic Balance / Auto-Immune Balances, Herbal Education III
Oct 14, 2012	RPP 903:	Marketing and Positive Business Practices I-II

**RPP T1: Science of Energy I**

Tele: July 26, 2011 7:00PM-9:00PM

**RPP T2: History of Energy**

Tele: August 15, 2011 7:00PM-9:00PM

**RPP T3: Science of Energy II**

Tel: September 27, 2011 7:00PM-9:00PM

**RPP T4: Hermetic Principles I**

Tele: October 17, 2011 7:00PM-9:00PM

**RPP T5: Hermetic Principles II**

Tele: November 28, 2011 7:00PM-9:00PM

**RPP T6: Hermetic Principles III**

Tele: December 19, 2011 7:00PM-9:00PM

**RPP T7: Hermetic Principles IV**

Tele: January 23, 2012 7:00PM-9:00PM

**RPP T8: Science of Elements I**

Tele: February 27, 2012 7:00PM-9:00PM

**RPP T9: Science of Elements II**

Tele: March 19, 2012 7:00PM-9:00PM

**RPP T10: Science of Elements: Ether**

Tele: April 30, 2012 7:00PM-9:00PM

**RPP T11: Science of Elements: Air**

Tele: May 21, 2012 7:00PM-9:00PM

**RPP T12: Science of Elements: Fire**

Tele: June 18, 2012 7:00PM-9:00PM

**RPP T13: Science of Elements: Water**

Tel: July 16, 2012 7:00PM-9:00PM

**RPP T14: Science of Elements: Earth**

Tele: August 20, 2012 7:00PM-9:00PM

**RPP T15: Quantum Physics I**

Tele: September 17, 2012 7:00PM-9:00PM

**RPP T16: Quantum Physics II**

Tele: October 22, 2012 7:00PM-9:00PM

\***Faculty:** Mary Jo Ruggieri, PhD, RPP, HHP

**\*Instructor reserves the right to change the order of presentation of Theory topics based upon the needs of the class**

**RPP OA 1 7/24/2011**

Physics / Levers

- Biomechanics
- Client complaints
- History
- Physical exams

**RPP OA 2 8/21/2011**

Physics / Levers

- Biomechanics
- Client complaints
- History
- Physical exams

**RPP OA 3 9/25/2011**

- Orientation
- Movement
- Facia
- Nerves

**RPP OA 4 10/23/2011**

- Joints
- Skeleton
- Muscles

**RPP OA 5 11/06/2011**

- Respiration
- Circulation
- Lymphatic system
- Brachial plexus

**RPP OA 6 12/11/2011**

- Digestive tract
- Abdomen
- Endocrine system

**RPP OA 7 1/15/2012**

- Skeletal pelvis
- Muscular pelvis

**RPP OA 8 2/12/2012**

- Knees
- Bowels
- Iliopsoas
- Sternocleidomastoid

**\*Class Times:**

8:00am – 10:00am

**\*Faculty:** Diane Manos, MD, RPP

**RPP OA 9 3/11/2012**

- The cell
- Cell Division
- Body Tissue
- Tissue Integration

**RPP OA 10 4/22/2012**

- Immune system
- Blood components
- Circulation to head, neck, brain

**RPP OA 11 5/20/2012**

- Nervous system
- Brain / tracts
- Ventricles / meninges
- CSF

**RPP OA 12 6/10/2012**

- Forearm
- Wrist
- Hand

**RPP OA 13 7/8/2012**

- Hip / Buttock
- Leg / Lower Leg
- Ankle / Foot
- Vasculature of the lower extremity

**RPP OA 14 8/12/2012**

- Essential Anatomic Landmarks / Structures
- Review Charts / Grids

**RPP OA 15 9/9/2012**

- Review

**RPP OA 16 10/14/2012  
9:00AM-12:00PM**

- Review

**FINAL ANATOMY TEST**

FRIDAY NOVEMBER 30<sup>TH</sup>, 2012

3:15PM – 4:15PM

\*All Regular Anatomy Courses are on Sunday mornings from 8am – 10am Every RPP Weekend (review & test times subject to change)

## **Part C**

# **Seminars, General Information, CEU's & Introductory Courses**

# ***Discovering Energy Global Teleconferences***

## **2012**

**Call 1: March 27<sup>th</sup>**  
**Call 3: April 10<sup>th</sup>**  
**Call 5: May 8<sup>th</sup>**

**Call 2: April 3<sup>rd</sup>**  
**Call 4: May 1<sup>st</sup>**  
**Call 6: May 15<sup>th</sup>**

*Discovering Energy Global Teleconferences comprise a specific education course. The format will include the science of energy, the history of energy and energy & healing.*

- \*Calls are open to the public and current IHHC students
- \*Cost: \$498.00 (Current Student Cost: \$298)
- \*Participants must register with the office prior to being accepted on the calls. Discounts apply for early registration & deposit; Contact Letitia Bunge for more information
- \*All calls will be held on Tuesdays from 8:00pm to 10:00pm via teleconference.
- \*This course is not a part of the HHP curriculum but is open to current students for a discounted rate.
- \*All six(6) calls are required for participants to receive certification / CEU's.

## ***Continuing Education Units***

- \*The first(1<sup>st</sup>) day of any program (Level I) can be used as an 'Introduction to Energy' certification for CEU credit. Contact Letitia Bunge (Administrative & Recruiting Director) for more information.
- \*Many course offerings can be applied to CEUs including Elemental Reflexology and Associate Polarity Practitioner. Contact Letitia Bunge (Administrative & Recruiting Director) for more information.

## ***Introductory Courses***

- \*Occasionally, IHHC will offer special introductory courses in Elemental Reflexology, Polarity and more for those that wish to receive an overview but not necessarily participate in the entire program.
- \*If an introductory student decides to continue the program beyond introductory level, fees paid for the introductory course shall be applied towards the course tuition
- \*Students that decide to continue their studies at IHHC shall receive Level I credits for introductory courses
- \*These courses are scheduled based upon public interest levels. Contact Letitia Bunge (Administrative & Recruiting Director) for more information and course dates.
- \*See website calendar

# **Part D**

# **Calendar**

January 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
1 <i>New Year's Day</i>	2 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	3	4 <b>Cleve Reiki Master</b> 5:30pm-9:30pm	5	6 <b>Cols RM II</b> 6pm – 9pm	7 <b>Cols RM II</b> 8am – 6pm  <b>Cleve-HHP 107 A</b> <b>ADV Cranial</b> 8am-6pm
8 <b>Cols RM II</b> 8am – 6pm  <b>Cleve - HHP 107 B</b> <b>ADV Cranial</b> 8am-5pm	9	10 <b>Expert Calls I</b> Teleconference 8pm-10pm	11 <b>Cleve Reiki Master</b> 5:30pm-9:30pm	12	13	14 <b>Cols RPP 401</b> Adv. Water & Earth 8am-5:30pm Guided 6:30pm-9pm DSO
15 <b>Cols RPP 402</b> Adv. Water & Earth 7:30am-5pm <b>Anatomy 8am-10am</b>	16 <b>Cols RPP</b> Guided 5pm-9pm  <i>MLK Jr Day</i>	17	18 <b>Cleve Reiki Master</b> 5:30pm-9:30pm	19	20  <b>Cleve Herbs II</b> 2pm-8pm	21 <b>Cols ER I</b> 8am-5:30pm <b>Cleve Herbs II</b> 8:30am-6pm
22 <b>Cols ER I</b> 8am-5:30pm <b>Cleve Herbs II</b> 8:30am-5pm	23 <b>Theory T7 Teleconf</b> Hermetic Principles IV 7pm-9pm <i>Chinese New Year</i>	24	25 <b>Cleve Reiki Master</b> 5:30pm-9:30pm	26 <b>PCH Due</b>	27 <b>Cleve TCM III</b> 5pm-8pm	28 <b>Cleve TCM III</b> 8am-6pm
29 <b>Cleve TCM III</b> 9am-5pm	30	31				

February 2012						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2 TCM PRACTICE	3	4 <b>Cleve HHP 107 C</b> <b>ADV Cranial</b> 8am-6pm
5 <b>Cleve HHP 107 D</b> <b>ADV Cranial</b> 8am – 5pm	6 <b>HHP Orientation Call</b> Teleconference	7 <b>Pathology 1</b> Teleconf 8pm-10pm	8	9 TCM PRACTICE	10	11 <b>Cols RPP 403</b> Energetic Foods I Class 8am-5:30pm Guided 6:30pm-9pm DSO
12 <b>Cols RPP 404</b> Energetic Foods II 7:30am-5pm <b>Anatomy 8am- 10am</b>	13 <b>Cols RPP</b> Guided 5pm-9pm	14  <i>Valentine's Day</i>	15	16 TCM PRACTICE	17 <b>Cleve Herbs III</b> 2pm-8pm	18 <b>Cleve Herbs III</b> 8:30am-6pm
19 <b>Cleve Herbs III</b> 8:30am-5pm	20  <i>President's Day</i>	21 <b>Cols ER Teleconf</b> 8pm-9pm	22	23 <b>Expert Call II</b> Teleconf 8pm-10pm	24 <b>Cols ER I</b> Make-up 1pm-8pm	25 <b>Cols ER II</b> 8am-5:30pm
26 <b>Cols ER II</b> 8am-5:30pm	27 <b>Theory T8 Teleconf</b> Science of Elements I 7pm-9pm	28	29			

March 2012

SUN	MON	TUE	WED	THU	FRI	SAT
				1 TCM Practice	2	3 <b>Cleve-HHP 107 E</b> <b>ADV Cranial</b> 8am-6pm
4 <b>Cleve -HHP 107 F</b> <b>ADV Cranial</b> 8am-5pm	5 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	6	7 <b>Cols Reiki I &amp; II</b> 5:30pm-9:30pm	8 TCM PRACTICE  <b>PCH Due</b>	9 <b>Cols RPP 502</b> Process Oriented Polarity I 8am-6pm	10 <b>Cols RPP 503</b> Process Oriented Polarity II 8am-5:30pm Guided 6:30pm-9pm
11 <b>Cols RPP 504</b> Process Oriented Polarity III 7:30am-5pm <b>Anatomy 8am-10am</b>	12 <b>Cols RPP</b> Personal Sessions w/ Damon  Guided 5pm-9pm	13 <b>Cols RPP</b> Personal Sessions w/ Damon <b>Cols ER Teleconf</b> 8pm-9pm	14 <b>Cols Reiki I &amp; II</b> 5:30pm-9:30pm	15 <b>Expert Call III</b> Teleconf 8pm-10pm	16 <b>Cols ER Clinicals</b> 5:30pm-9pm	17 <b>Cols ER III</b> 8am-5:30pm  <i>St. Patrick's Day</i>
18 <b>Cols ER III</b> 8am-5:30pm	19 <b>Theory T9 Teleconf</b> Science of Elements II 7pm-9pm	20 <b>Cleve HHP Ethics I</b> 6pm-9pm	21 <b>Cols Reiki I &amp; II</b> 5:30pm-9:30pm	22 TCM PRACTICE	23 <b>Cleve APP I</b> Orientation 5pm-7:30pm	24 <b>Cleve APP I Intro</b> 8a m-6pm
25 <b>Cleve APP I Intro</b> 8am-5pm	26 <b>Cleve APP I</b> Guided 5pm-9pm	27 <b>Discovering Energy</b> Teleconference 1	28 <b>Cols Reiki I &amp; II</b> 5:30pm-9:30pm	29 TCM PRACTICE  <b>PCH Due</b>	30  <b>Cleve RM I</b> 6pm-9pm	31 <b>Cols HHP Ethics I</b> 10am-1pm <b>Cleve RM I</b> 8am-6pm

April 2012

SUN	MON	TUE	WED	THU	FRI	SAT
1 <b>Cleve RM I</b> 8am-6pm	2 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	3 <b>Discovering Energy</b> Teleconference 2	4	5	6  <i>Good Friday</i>	7
8  <i>Easter</i>	9	10 <b>Discovering Energy</b> Teleconference 3  <b>Cols ER Teleconf</b> 8pm-9pm	11	12 <b>Expert Call IV</b> Teleconf 8pm-10pm	13 <b>Cols HHP Ethics II</b> 6pm-9pm <b>Cleve APP I</b> Make-up 2pm-8pm	14 <b>Cols RPP 501</b> Adv Water Spinal Harmonics /Sacrum 8am-5:30pm Guided 6:30pm-9pm DSO <b>Cleve APP II Ether</b> 8am-6pm
15 <b>Cols RPP 601</b> Pointed Star 7:30am-5pm <b>Anatomy: 8am -10am</b> <b>Cleve APP II Air</b> 8am-5pm	16 <b>Cols RPP</b> Guided 5pm-9pm  <b>Cleve APP</b> Guided 5pm-9pm	17 <b>Pathology 2</b> Teleconf 8pm-10pm	18 <b>Cols Reiki Share</b> 5-9pm	19	20	21 <b>Cols ER IV</b> 8am-5:30pm
22 <b>Cols ER IV</b> 8am-5:30pm	23 <b>Cols ER Clinicals</b> 5:30pm-9pm	24	25	26  <b>PCH Due</b>	27 <b>Cols Herbs I</b> 2pm-8pm <b>Cleve RM II</b> 6pm-9pm	28 <b>Cols Herbs I</b> 8:30am-6pm <b>Cleve RM II</b> 8am-6pm
29 <b>Cols Herbs I</b> 8:30am – 6pm <b>Cleve RM II</b> 8am-6pm	30 <b>Theory T10 Teleconf</b> Science of Elements Ether 7pm-9pm					

May 2012

SUN	MON	TUE	WED	THU	FRI	SAT
		1 <b>Discovering Energy</b> Teleconference 4	2 <b>Cols ADV Reiki</b> 5:30pm – 9:30pm	3	4 <b>Detox Retreat I</b> <b>HHP 102</b> Check-in 9am-10am Class 10am-9pm	5 <b>Detox Retreat II</b> <b>HHP 102</b> Yoga 6:30am-7:30am Class 9am – 9pm
6 <b>Detox Retreat III</b> <b>HHP 102</b> Yoga 6:30am-7:30am Class 9am – 4pm	7	8 <b>Discovering Energy</b> Teleconference 5	9 <b>Cols ADV Reiki</b> 5:30pm – 9:30pm	10 <b>Expert Call V</b> Teleconf 8pm-10pm	11	12 <b>Herbal Class Field Trip</b>
13  <i>Mother's Day</i>	14 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	15 <b>Discovering Energy</b> Teleconference 6	16 <b>Cols ADV Reiki</b> 5:30pm – 9:30pm	17 <b>Cleve HHP Ethics II</b> 6pm-9pm	18 <b>Cols RPP 803</b> Communication 8am - 6pm	19 <b>Cols RPP 803</b> Communication 8am -5:30pm Guided 6:30pm-9pm DSO <b>Cleve APP III Fire</b> 8am-6pm
20 <b>Cols RPP 804</b> Communication 7:30am – 5pm <b>Anatomy 8am-10am</b>  <b>Cleve APP III Fire</b> 8am-5pm	21 <b>Theory T11 Teleconf</b> Science of Elements Air 7pm-9pm <b>Cols RPP Guided</b> 5pm-9pm <b>Cleve APP Guided</b> 5pm-9pm	22	23 <b>Cols ADV Reiki</b> 5:30pm – 9:30pm	24 <b>PCH Due</b>	25	26
27	28  <i>Memorial Day</i>	29	30	31 <b>Cols HHP Ethics III</b> 6pm-9pm		

June 2012

SUN	MON	TUE	WED	THU	FRI	SAT
					1 <b>APTA Conference</b>	2 <b>APTA Conference</b>
3 <b>APTA Conference</b>	4 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	5	6	7 <b>Expert Call VI</b> Teleconf 8pm-10pm	8	9 <b>Cols RPP/ ESI 701</b> Sacrum/Back Balance 8am – 5:45pm Guided 6:30pm-9pm
10 <b>Cols RPP/ ESI 702</b> Energetic Food III 7:30am – 5:30pm <b>Anatomy 8am-10am</b>	11 <b>Cols RPP</b> Guided 5pm-9pm	12 <b>Pathology 3</b> Teleconf 8pm-10pm	13 <b>Cols Reiki Share</b> 5-9pm	14 <b>Cleve HHP Ethics III</b> 6pm-9pm	15 <b>Cleve APP IV</b> APTA Forms 2pm-8pm	16 <b>Cleve APP IV</b> Water / Earth 8am - 6pm
17 <b>Cleve APP IV</b> 8am – 5pm Graduation	18 <b>Theory T12 Teleconf</b> Science of Elements Fire 7pm-9pm	19	20	21 <b>SPECIAL EVENT</b> 6:30pm-8:30pm <b>Intro to Aromatherapy</b>  <b>PCH Due</b>	22 <b>Cols Aroma 110 A</b> 8:30am-6pm *4 Day Program w/ Katarina – Required for HHP students	23 <b>Cols Aroma 110B</b> 8:30am-6pm  <b>Cleveland ER I</b> Class 8am-5:30pm
24 <b>Cols Aroma 110 C</b> 8:30am-6pm <b>Cleve ER I</b> 8am-5:30pm	25 <b>Cols Aroma 110 D</b> 8:30am-4pm	26	27 <b>Cols Aroma ADV</b> Case studies & Application 8:30am-5pm	28	29 <b>Cols Aroma 110 D</b> 8:30am-4pm <b>Cols RM I</b> 6pm-9pm	30 <b>Cols Aroma 110 E</b> 8:30am-4pm <b>Cols RM I</b> 8am – 6pm

**July 2012**

<b>SUN</b>	<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>	<b>SAT</b>
1 <b>Cols Aroma 110 F</b> 8:30am-4pm <b>Cols RM I</b> 8am – 6pm	2 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	3	4  <i>Independence Day</i>	5	6	7 <b>Cols RPP 703</b> Sound & Healing 8am – 5:30pm Guided 6:30pm-9pm DSO
8 <b>Cols RPP 704</b> Liver / Cardio 7:30am – 5pm <b>Anatomy 8am-10am</b>	9 <b>Cols RPP</b> Guided 5pm -9pm	10 <b>Cleve ER Teleconf</b> 8pm-9pm	11 <b>Cols Reiki Master</b> 5:30pm-9:30pm	12 <b>Expert Call VII</b> Teleconf 8pm-10pm	13 <b>Cols Herbs II-Farm</b> 2pm-8pm <b>Cleve ER I</b> Make-up 2pm-8pm	14 <b>Cols Herbs II-Farm</b> 8:30am-6pm <b>Cleve ER II</b> 8pm-5:30pm
15 <b>Cols Herbs II-Farm</b> 8:30am -5pm <b>Cleve ER II</b> 8am-5:30pm	16 <b>Theory T13 Teleconf</b> Science of Elements Water 7pm-9pm	17	18 <b>Cols Reiki Master</b> 5:30pm-9:30pm	19	20 <b>Cleve ESI A</b> 1pm-8pm	21 <b>Cleve ESI B</b> 8:30am-6pm
22 <b>Cleve ESI C</b> 8:30am-5pm	23	24	25 <b>Cols Reiki Master</b> 5:30pm-9:30pm	26 <b>PCH Due</b>	27 <b>Cols RM II</b> 6pm-9pm <b>CleveHomeopathy101A</b> 2pm-8pm	28 <b>Cols RM II</b> 8am - 6pm <b>Cleve Homeopathy101B</b> 8:30am-6pm
29 <b>Cols RM II</b> 8am-6pm <b>CleveHomeopathy101C</b> 8:30am-5pm	30 <b>Cleve Homeopathic Session w/ Damon</b>	31 <b>Cleve ER Teleconf</b> 8pm-9pm				

**August 2012**

<b>SUN</b>	<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>	<b>SAT</b>
			1 <b>Cols Reiki Master</b> 5:30pm-9:30pm <b>Cleve Reiki I &amp; II</b> 5:30pm-9:30pm	2	3 <b>Cleve ER Clinical</b> 5:30pm-9pm	4 <b>Cleve ER III</b> 8am-5:30pm
5 <b>Cleve ER III</b> 8am-5:30pm	6 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	7	8 <b>Cleve Reiki I &amp; II</b> 5:30pm-9:30pm	9	10	11 <b>Cols RPP 801</b> Polarity Feet Balance 8am – 5:30pm Guided 6:30pm-9pm DSO
12 <b>Cols RPP 802</b> Energetics of Cancer 7:30am – 5pm <b>Anatomy 8am-10am</b>	13 <b>Cols RPP</b> Guided 5pm – 9pm	14	15 <b>Cleve Reiki I &amp; II</b> 5:30pm-9:30pm	16 <b>HHP Expert Call 8</b>	17 <b>CleveHomeopathy101D</b> 2pm-8pm <b>Cols Herbs III-Farm</b> 2pm – 8pm	18 <b>Cleve Homeopathy101E</b> 8:30am-6pm <b>Cols Herbs III Farm</b> 8:30am – 6:00pm
19 <b>CleveHomeopathy101F</b> 8:30am-5pm <b>Cols Herbs III-Farm</b> 8:30am – 5:00pm	20 <b>Theory T14 Teleconf</b> Science of Elements Earth 7pm-9pm	21	22 <b>Cleve Reiki I &amp; II</b> 5:30pm-9:30pm	23	24 <b>Cleve ESI -D</b> 1pm-8pm	25 <b>Cleve ESI -E</b> 8:30am-6pm
26 <b>Cleve ESI -F</b> 8:30am-5pm	27	28 <b>Pathology 4</b> Teleconf 8pm-10pm	29	30 <b>PCH Due</b>	31	

September 2012

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 <i>Labor Day</i>	4 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	5	6	7 <b>Cols RPP 602</b> Eval III 8am - 6pm	8 <b>Cols RPP 603</b> Evaluation IV 8am – 5:30pm Guided 6:30pm-9pm DSO
9 <b>Cols RPP 604</b> Evaluation V 7:30am-5pm <b>Anatomy 8am-10am</b>	10 <b>Cols RPP</b> Guided 5pm – 9pm	11	12 <b>Cleve Reiki Share</b> 5-9pm	13 <b>Expert Call IX</b> Teleconf 8pm-10pm	14 <b>Cols APP</b> Orientation 5pm-7pm <b>CleveHomeopathy101G</b> 2pm-8pm	15 <b>Cols APP I Intro</b> 8am -6pm <b>Cleve Homeopathy101H</b> 8:30am -6pm
16 <b>Cols APP I Intro</b> 8am -5pm <b>CleveHomeopathy101I</b> 8:30am -5pm	17 <b>Theory T15 Teleconf</b> Quantum Physics I 7pm-9pm	18 <b>Cleve ER Teleconf</b> 8pm-9pm	19	20	21 <b>Cleve ER Clinical</b> 5:30pm-9pm	22 <b>Cleve ER IV</b> 8am-5:30pm
23 <b>Cleve ER IV</b> 8am-5:30pm	24	25	26	27 <b>PCH Due</b>	28 <b>Cleve TCM I</b> 5pm-8pm	29 <b>Cleve TCM I</b> 8am-6pm
30 <b>Cleve TCM I</b> 9am-5pm						

October 2012

SUN	MON	TUE	WED	THU	FRI	SAT
	1 <b>HHP Orientation</b> Teleconf 8pm-9:15pm	2	3 <b>Cleve ADV Reiki</b> 5:30pm-9:30pm	4	5 <b>Cols APP</b> Level I Make-up 2pm-8pm	6 <b>Cols APP II Ether</b> 8am-6pm
7 <b>Cols APP II Air</b> 8am-5pm	8 <b>Cols APP</b> Guided 5pm-9pm  <i>Columbus Day</i>	9	10 <b>Cleve ADV Reiki</b> 5:30pm-9:30pm	11	12 <b>Cols RPP 901</b> ESI / Polarity Reflexology – Hand, Ears, Feet 8am – 5:30pm	13 <b>Cols RPP 902</b> Polarity Lymphatics 8am- 5:30pm Guided DSO 6:30pm-9pm
14 <b>Cols RPP 903</b> General Test Review Anatomy 9am-12pm RPP 1:30pm-4:30pm	15 <b>Cols RPP</b> Guided 5pm-9pm	16	17 <b>Cleve ADV Reiki</b> 5:30pm-9:30pm	18 <b>Expert Call X</b> Teleconf 8pm-10pm	19	20
21	22 <b>Theory T16 Teleconf</b> Quantum Physics II 7pm-9pm	23	24 <b>Cleve ADV Reiki</b> 5:30pm-9:30pm	25	26 <b>Cleve TCM II</b> 5pm-8pm	27 <b>Cleve TCM II</b> 8am-6pm
28 <b>Cleve TCM II</b> 9am-5pm	29	30 <b>Pathology 5</b> Teleconf 8pm-10pm	31			

November 2012

SUN	MON	TUE	WED	THU	FRI	SAT
				1 PCH Due	2 HWA Detox Retreat HHP 102 Check-in 9am-10am Class 10am-9pm	3 HWADetox Retreat V HHP 102 Yoga 6:30am-7:30am Class 9am – 9pm
4 HWADetox Retreat HHP 102 Yoga 6:30am-7:30am Class 9am – 4pm	5	6	7	8	9	10 Cols APP III Fire 8am -6pm
11 Cols APP III Fire 8am -5pm  <i>Veteran's Day</i>	12 HHP Orientation Teleconf 8pm-9:15pm Cols APP Guided 5pm-9pm	13 Theory T17 Teleconf Quantum Physics II 7pm-9pm	14 Cleve Reiki Share 5pm-9pm	15	16	17
18	19 RPP Test Review Teleconf 7pm-9pm	20	21	22  <i>Thanksgiving</i>	23	24
25	26	27	28	29	30 RPP 1001 Practicum 9:30am-10:30am I 10:30am-11am Review 11:15am-12:15am II 12:15pm-12:45pm Review 3:15pm-4:15pm A/Test	

December 2012

SUN	MON	TUE	WED	THU	FRI	SAT
						1 RPP 1002 Test  9am-12pm Part I  2pm-5pm Part II
2 RPP1003 Credentials 9:30am-12:30pm Transcripts 1:30pm-3:30pm Graduation	3	4	5	6	7 Cols APP IV APTA Forms 2pm-8pm	8 Cols APP IV Water/Earth 8am -6pm
9 Cols APP IV Graduation 8am -5pm	10 Cols APP IV Guided 5pm-9pm	11	12	13	14 Cleve TCM III 5pm-8pm	15 Cleve TCM III 8am-6pm
16 Cleve TCM III 9am-5pm	17	18 Pathology 6 Teleconference 8pm-10pm	19	20	21	22
23	24  <i>Christmas Eve</i>	25  <i>Christmas Day</i>	26  <i>Boxing Day</i>	27	28	29

30	31 <i>New Year's Eve</i>
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January 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
		1 <i>New Year's Day</i>	2 Cleve Reiki Master 5:30pm – 9:30pm	3	4	5 Cols ER I 8am-5:30pm
6 Cols ER I 8am-5:30pm	7	8	9 Cleve Reiki Master 5:30pm – 9:30pm	10	11 *NEW START* RPP Theory T1	12 Cols RPP 101
13 Cols RPP 102	14	15	16 Cleve Reiki Master 5:30pm – 9:30pm	17	18	19
20	21 <i>MLK Jr Day</i>	22	23 Cleve Reiki Master 5:30pm – 9:30pm	24	25	26
27	28	29	30	31 Cols ER Teleconf 8pm-9pm		

February 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
					1 Cols ER I Make-up 2pm-8pm	2 Cols ER II 8am-5:30pm
3 Cols ER II 8am-5:30pm	4	5	6	7	8	9
10	11	12	13	14 <i>Valentine's Day</i>	15	16
17	18 <i>President's Day</i>	19	20	21	22	23
24	25	26	27	28 Cols ER Teleconf 8pm-9pm		

March 2013

SUN	MON	TUE	WED	THU	FRI	SAT
					1 Cols ER Clinicals 5:30pm-9pm	2 Cols ER III 8am-5:30pm
3 Cols ER III 8am-5:30pm	4	5	6	7	8	9
10	11	12	13	14	15	16
17 <i>St. Patrick's Day</i>	18	19	20	21	22	23
24	25	26	27	28	29	30
31 <i>Easter</i>						

April 2013

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4 Cols ER Teleconf 8pm-9pm	5 Cols ER Clinicals 5:30pm-9pm	6 Cols ER IV 8am-5:30pm
7 Cols ER IV 8am-5:30pm	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

<i>SUN</i>	<i>MON</i>	<i>TUE</i>	<i>WED</i>	<i>THU</i>	<i>FRI</i>	<i>SAT</i>
			1	2	3 HWA Detox Retreat HHP 102	4 HWA Detox Retreat HHP 102
5 HWA Detox Retreat HHP 102	6	7	8	9	10	11
12 <i>Mother's Day</i>	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 <i>Memorial Day</i>	28	29	30	31	